



memo

To: HII corporate employees
From: Bill Ermatinger, Executive Vice President and Chief Human Resources Officer
Date: Jan. 15, 2021
Subject: COVID-19 Availability

Dear HII corporate employees:

I want to update you today on the availability of the COVID-19 vaccine, specifically for corporate employees working in the Newport News area. You may have already seen that Newport News Shipbuilding is categorized as “1B” for the vaccine, which includes frontline essential workers.

We have worked with the local Virginia Department of Health office on the plan for NNS to receive doses of the vaccine in the next two weeks. While plans are still being finalized, corporate employees who can physically get to the NNS campus, and are Virginia residents, are eligible to get the vaccine.

The team at NNS is developing a vaccination schedule in accordance with guidance from the Centers for Disease Control and Prevention. The first groups to receive the vaccine include: first responders; essential personnel who work at the facility during holidays and inclement weather; and employees over 60. Additional scheduling details will be published as plans are finalized.

While the vaccine is not mandatory, this represents an excellent opportunity for our company to get ahead of this virus. I strongly encourage you to get vaccinated as soon as it is available to you, continue wearing a mask in public and observe social distancing so that we can continue to combat this pandemic with every tool available to us.

Look for more information about the vaccine’s availability in the coming days and weeks. And continue to stay safe while doing the hard stuff right.

A handwritten signature in black ink that reads 'Bill Ermatinger'.