



memo

To: All HII Employees
From: Bill Ermatinger, Executive Vice President and Chief Human Resources Officer
Date: July 29, 2021
Subject: Update Regarding CDC Mask Guidelines

Dear HII Employees:

We are continuing to monitor the rising number of COVID-19 cases and the spread of the delta variant nationwide. And like the communities we live in, we too are experiencing an increase of positive cases in our company.

The Centers for Disease Control and Prevention recently announced a recommendation for fully vaccinated people to wear a mask in public indoor settings in areas of substantial or high transmission. As a result, we are reviewing our own mask guidance. Please refer to your division's COVID-19 communications for updates. The guidance on masks will be made by the leadership at each division.

I cannot stress enough: Getting vaccinated is the best way to protect yourself, your loved ones and your team members and to slow the spread. Our best defense against COVID-19 is vaccination. For information on how to find a no-cost vaccine, review [HII's Vaccine Information for Employees](#).

A handwritten signature in black ink that reads 'Bill Ermatinger'.